

11680 Commercial Drive, #700, Fishers, IN 46038 email:info@villageplaycare.com

Village Playcare Credit Card Authorization Form

Thank you for your business! Keeping your credit card on file allows us to minimize the spread of germs and to speed up our checkout process. Please don't hesitate to ask us any questions! You'll always be emailed your charges, or can view the receipts on your Procure account. Go to www.myprocare.com and use the email address that you originally registered with. We charge the credit card at the end of the business day, or first thing the next day. You'll see the charge the same day, or next business day.

Date: _____

Name exactly as it appears on card: _____

Address on Credit Card: _____

This letter authorizes Village Playcare to charge your Visa/Master Card credit card at the end of each business day for the time used. In certain cases, such as flexible part-time, the agreed amount will be charged at the beginning of the week.

Credit Card # _____

Security code: _____ Expiration Date: _____

Circle: Visa Master Card

Charges authorized by:

_____ Date: _____

CUSTOMER SIGNATURE

** Please note, we will shred this as soon as it's put in the system. If you are uncomfortable writing down your credit card number, you can simply add just the last 4 digits, sign and then we can add the credit card to our Tuition Express system while you are present. Once the number is in our system, all employees can only see the last 4 digits of the card. We use Tuition Express for processing.

